



USAID
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UNIDOS DE AMERICA

FACILITANDO COMERCIO

Identificando oportunidades en contratación pública: Texas, Utah, Illinois, y Colorado

16 octubre 2015

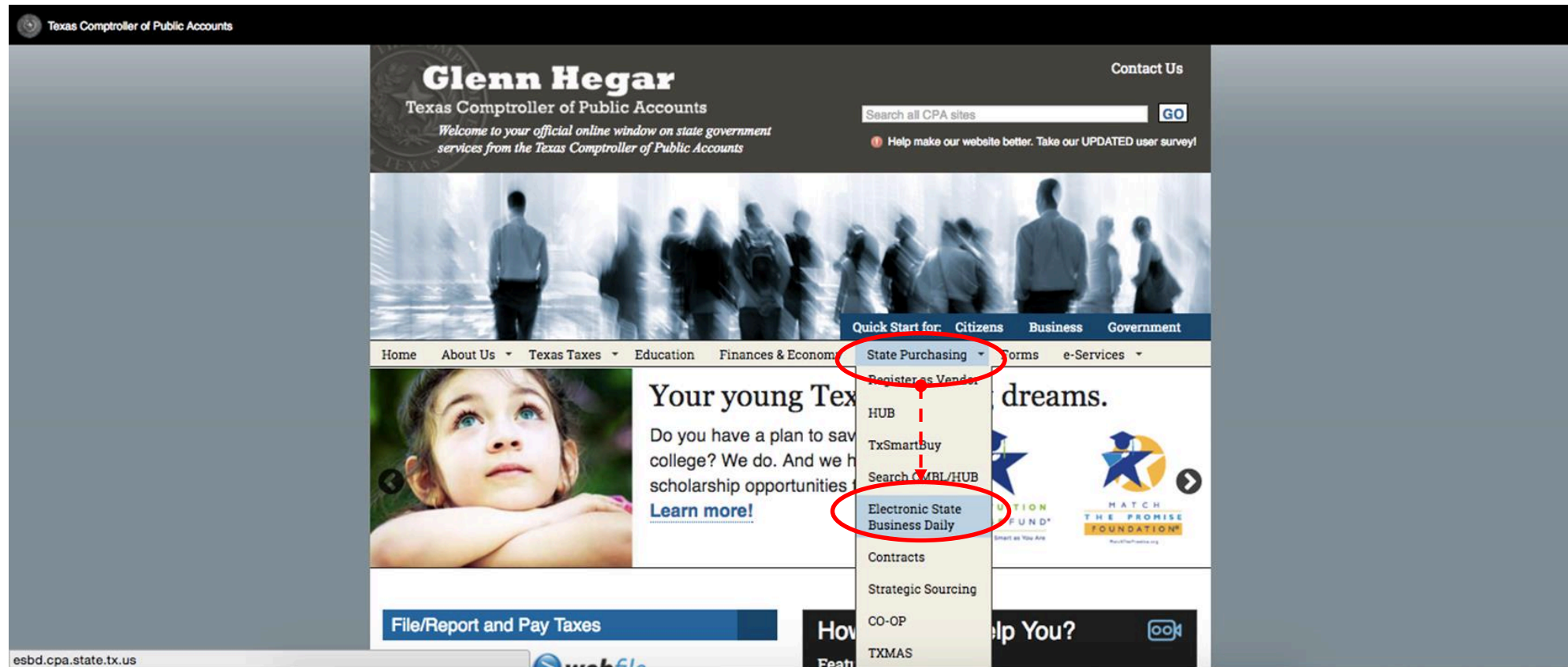
FACILITANDO COMERCIO es un Proyecto de la Agencia de los Estados Unidos para el
Desarrollo Internacional

TEXAS: Contralor Texano de Cuentas Públicas

Identificar nuevas oportunidades en la base de datos *Electronic State Business Daily*

<http://www.comptroller.texas.gov>

“State Purchasing” → “Electronic State Business Daily”



TEXAS: Contralor Texano de Cuentas Públicas

Electronic State Business Daily (ESBD)

- **Consultar nuevas convocatorias** de contratación pública en “*View Newest Postings*”
 - Filtrar por agencias, tipos de contratación, y código de producto (*NIGP Class – Item Number*)
- **Buscar información de contrataciones anteriores** “*Search Postings*”

Electronic State Business Daily (ESBD)

You are here: Home » Procurement » Tools » Electronic State Business Daily

Browse Postings

- » **View Newest postings**
- » Agency: Sort pulldown list by Name, Number | Lookup Agency Name

(All Agencies)

Search Type:

Agency Requisition Number:

NIGP Class - Item Number: Class - Item (Item Number NOT Required)

Order Results By:

Search Postings

» Search Open Bid / Procurement Opportunities Title and Notes Sections * (help)

* Note: Search refreshed nightly

Other Resources

- » **Business Activity Resources** - Information on other Business Activity, by State Agency Name or Number

Delimited Text Data Download

TEXAS: Contralor Texano de Cuentas Públicas

¿Cómo registrarse como proveedor del Estado de Texas para recibir alertas de convocatorias de contratación pública?

State of Texas Centralized Master Bidders List (CMBL, por sus siglas en inglés)

<http://comptroller.texas.gov/procurement/prog/cmb/>

¿Qué necesito?

- Crear un perfil con ID de usuario, correo electrónico, nombre, número de teléfono, y contraseña
- Se requiere el **número de identificación del empleador (EIN)**. Éste se puede solicitar al Internal Revenue Service (IRS) de EE.UU.
 - Información de la estructura empresarial, detalles de propiedad
 - Código del producto que vende su compañía
 - Distritos de Texas donde podría vender sus productos
- Tarifa anual de registro: USD 70.00

The screenshot shows the website of the Texas Comptroller of Public Accounts, Glenn Hegar. The page is titled "Centralized Master Bidders List (CMBL)". It features a navigation menu with options like Home, About Us, Texas Taxes, Education, Finances & Economy, State Purchasing, Forms, and e-Services. The main content area includes a search bar, a "Sign up to receive email updates" link, and a "Register as a State of Texas Vendor to Receive Bid Opportunities Now" section. There are also "External Links" and "Related Links" sections. A "Texas Direct Deposit" logo is visible at the bottom left, and an "Apply for CMBL" button is at the bottom right.

UTAH: Departamento de Servicios Administrativos, División de Compras Públicas

Identificar nuevas oportunidades en la base de datos BidSync (ubicado en la página web del Estado de Utah)


<http://purchasing.utah.gov> → “Current Bids”

UTAH DEPARTMENT OF
ADMINISTRATIVE SERVICES
DIVISION OF PURCHASING & GENERAL SERVICES

ABOUT ADMINISTRATIVE SERVICES | DAS EMPLOYEE PORTAL

DAS HOME | ARCHIVES | FACILITIES | FINANCE | FLEET | GENERAL SERVICES | **PURCHASING** | RISK | RULES

WELCOME TO PURCHASING

 Welcome to the Division of Purchasing & General Services. The Division of Purchasing & General Services is one of the many divisions within the Department of Administrative Services. The Division is divided between the Purchasing side and the General Services side. Purchasing provides purchasing and contract oversight for all state cooperative and agency contracts.

The General Services side consists of State Mail & Distribution Services, Print Services and Surplus Property. These programs provide services to state and local government agencies.

For information on the Small Purchases Certification please click [HERE](#).

PURCHASING QUICK LINKS

- STATE COOPERATIVE CONTRACTS
- CURRENT BIDS**
- VENDOR INFORMATION
- BUYER INFORMATION
- AGENCY CONTACTS
- AGENCY TRAINING
- DIRECTORIES
- GENERAL SERVICES
- WSCA PRICE COMPARISONS & AUDITS
- EDPAC / UPAC / CPAC

DAS SERVICES

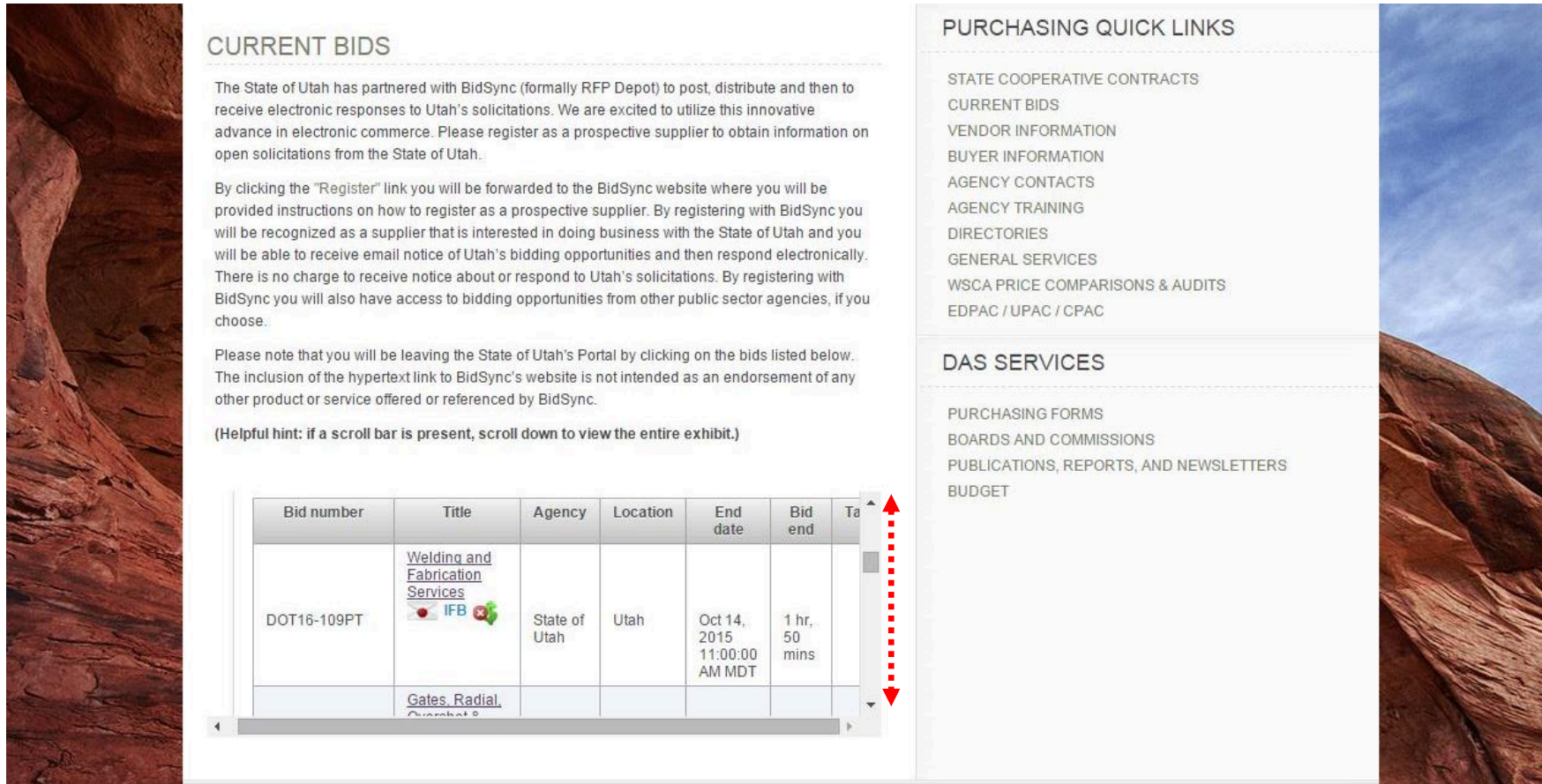
- PURCHASING FORMS
- BOARDS AND COMMISSIONS
- PUBLICATIONS, REPORTS, AND NEWSLETTERS
- BUDGET

15/10/2015

UTAH: Departamento de Servicios Administrativos, División de Compras Públicas

El Estado de Utah publica sus anuncios de contratación en la base de datos **BidSync**

- Deslice la barra de navegación para identificar oportunidades



CURRENT BIDS

The State of Utah has partnered with BidSync (formerly RFP Depot) to post, distribute and then to receive electronic responses to Utah's solicitations. We are excited to utilize this innovative advance in electronic commerce. Please register as a prospective supplier to obtain information on open solicitations from the State of Utah.

By clicking the "Register" link you will be forwarded to the BidSync website where you will be provided instructions on how to register as a prospective supplier. By registering with BidSync you will be recognized as a supplier that is interested in doing business with the State of Utah and you will be able to receive email notice of Utah's bidding opportunities and then respond electronically. There is no charge to receive notice about or respond to Utah's solicitations. By registering with BidSync you will also have access to bidding opportunities from other public sector agencies, if you choose.

Please note that you will be leaving the State of Utah's Portal by clicking on the bids listed below. The inclusion of the hypertext link to BidSync's website is not intended as an endorsement of any other product or service offered or referenced by BidSync.

(Helpful hint: if a scroll bar is present, scroll down to view the entire exhibit.)

Bid number	Title	Agency	Location	End date	Bid end	Ta
DOT16-109PT	Welding and Fabrication Services IFB	State of Utah	Utah	Oct 14, 2015 11:00:00 AM MDT	1 hr, 50 mins	
	Gates Radial					

PURCHASING QUICK LINKS

- STATE COOPERATIVE CONTRACTS
- CURRENT BIDS
- VENDOR INFORMATION
- BUYER INFORMATION
- AGENCY CONTACTS
- AGENCY TRAINING
- DIRECTORIES
- GENERAL SERVICES
- WSCA PRICE COMPARISONS & AUDITS
- EDPAC / UPAC / CPAC

DAS SERVICES

- PURCHASING FORMS
- BOARDS AND COMMISSIONS
- PUBLICATIONS, REPORTS, AND NEWSLETTERS
- BUDGET

ILLINOIS: Illinois Procurement Bulletin

Identificar nuevas oportunidades en la base de datos *Illinois Procurement Bulletin*

<http://www.purchase.state.il.us>

Hacer clic en "Illinois BID"



The screenshot shows the homepage of the Illinois Procurement Bulletin website. The header features the logo of the Chief Procurement Office, Ellen Daley, General Services, on the left. On the right, a navigation menu includes links for Home, IllinoisBID, Registration, Master Contracts, IllinoisSOURCE, FAQ, Reference Library, and Other Links. The "IllinoisBID" link is circled in red. The main content area is titled "Illinois Procurement Bulletin" and "Supplies and Services" and features a grid of images representing various procurement categories: a doctor, a calculator, a printer, a person in a uniform, and various food items.

ILLINOIS: Illinois Procurement Bulletin

Identificar nuevas oportunidades en la base de datos *Illinois Procurement Bulletin*

- **Consultar anuncios** de contratación pública
 - Filtrar por agencias y código de producto
- **Buscar contratos públicos adjudicados** “*Solicitations – Closed*”
- **Hacer clic** en los números de referencia para ver más información

The screenshot displays the Illinois Procurement Bulletin website interface. At the top, there is a navigation menu with links for Home, IllinoisBID, Registration, FAQ, IllinoisSOURCE, Master Contracts, Reference Library, Other Links, and Contact Us. The main content area shows a search bar and a list of solicitations. The list is sorted by date and includes columns for Reference #, Title, and Due Date. The page number is - 1 -.

Illinois Procurement Bulletin

Home • **IllinoisBID** • Registration • FAQ • IllinoisSOURCE
Master Contracts • Reference Library • Other Links • Contact Us

Solicitations: Open by Date Sort by: Date Agency Class Code Category NIGP Code
Does not include Small Business Set-Asides (Select: Open SBSA)

Page: - 1 -

Reference #	Title	Due Date
228116	DOT-CONTRACT FOR PROFILER DEVICES	11/23/2015
22037207	THA - 4244 - Clean and Televis Drainage System I-294	11/19/2015
22037118	DNR-North Point Marina RFI	11/18/2015
22035185	15-0003 Tingley Rainwear	11/13/2015
22036946	THA - 12-0063RR Preventative Mntnce and Repair Boilers and Hot Water Heaters	11/13/2015
22034241	THA - 14-0106 FG300 Curb Barrier System Replacement Parts	11/10/2015
22037194	Grantee Indirect Cost Negotiation RFP	11/06/2015
22037048	Collection Agency – Defaulted Student Loan Collections	11/06/2015
22037141	THA - 4642 - EOWA (IL 390) RDWY AND BRDG Construction	11/03/2015
22036208	THA -15-0070 In-Kind Marketing/Advertising	10/30/2015
22036988	THA - 15-0063 Breakaway Aluminum Light Pole Bases	10/30/2015
22037015	THA - 5700 - Reconstruction& Widening - I-90	10/29/2015
227890	PRT MASTER CONTRACT BROWN KRAFT AND LARGE WHITE ENVELOPES *CONTAINS BEP*	10/29/2015
22037151	FY16 Certificates of Safety	10/28/2015
22037232	DOC East Moline CC Elevator Repair and Maintenance	10/28/2015
22037115	Request for Information (RFI) -Illinois Lottery Private Manager Partner	10/28/2015
22036789	Asset Forfeiture Auction Services	10/28/2015
22037086	CMS - L0103 - INVITATION FOR BID - VIENNA CORRECTIONAL CENTER - VIENNA - FARM 2	10/27/2015
22037085	CMS - L0102 - INVITATION FOR BID - VIENNA CORRECTIONAL CENTER - VIENNA - FARM 1	10/27/2015
228045	PSD FILE CABINET KITS, ICI - LINCOLN	10/27/2015
22037041	THA - 4231 - Eastbound Rdwy & Bridge Reconstruction (I-90)	10/27/2015
22036591	DOT-Paratransit Minivans Contract Establishment Rebid	10/23/2015

ILLINOIS: Illinois Procurement Bulletin

¿Cómo registrarse para recibir alertas del *Illinois Procurement Bulletin* sobre nuevas convocatorias de contratación?

<http://www.purchase.state.il.us>

Hacer clic en “*Registration*” para crear una cuenta, descargar convocatorias, y recibir noticias por correo electrónico

- Para abrir la cuenta solo se necesitan sus datos personales, una contraseña, y los códigos NIGP de su producto.

CHIEF PROCUREMENT OFFICE
Ellen Daley, General Services

Home IllinoisBID Registration Master Contracts
IllinoisSOURCE FAQ Reference Library Other Links

Illinois Procurement Bulletin

Supplies and Services

POWERED BY
Eltanona
GOOD DESIGN

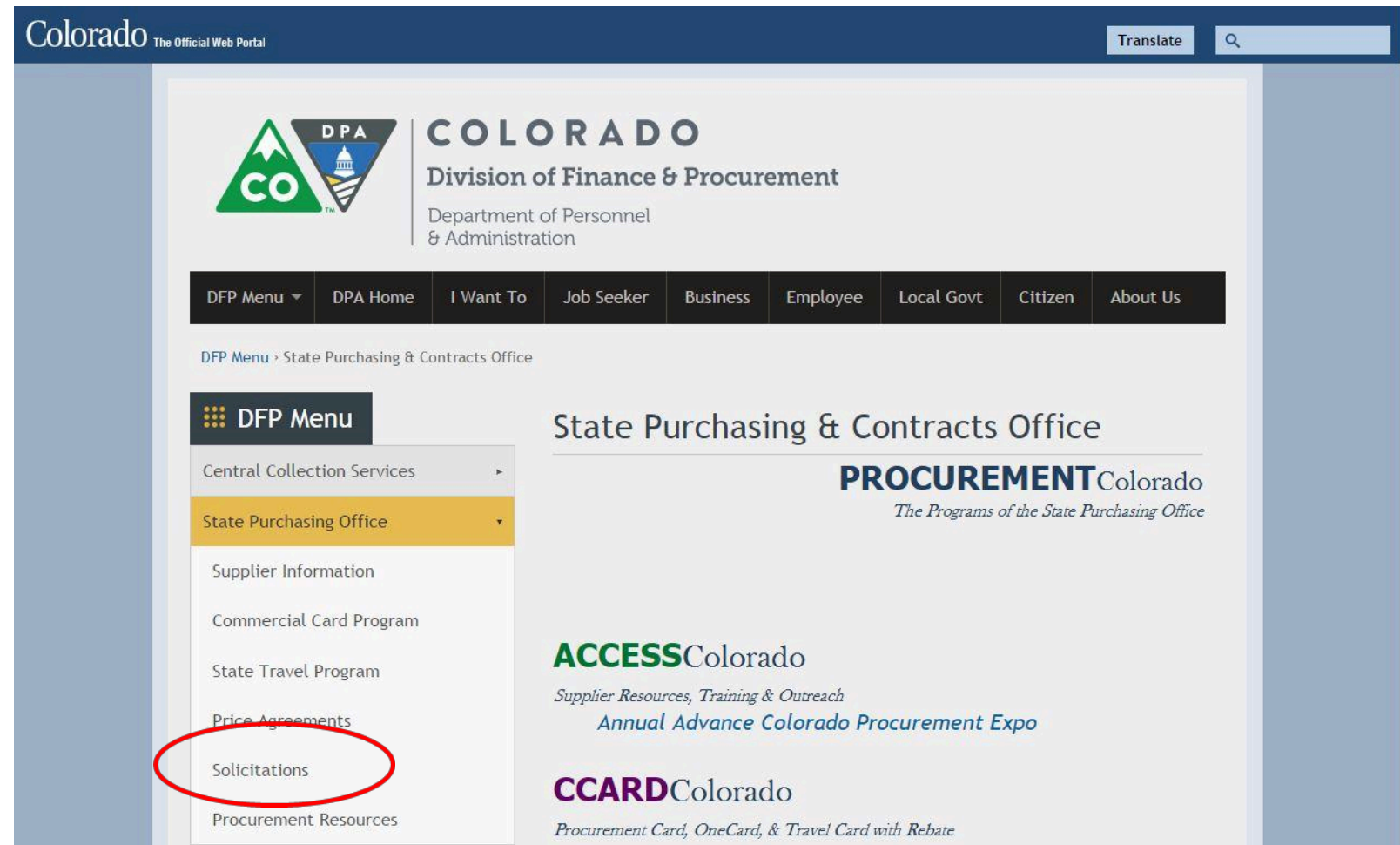
COLORADO: División de Finanzas y Contratación

Identificar nuevas oportunidades de contratación pública con el Estado de Colorado

<https://www.colorado.gov/pacific/dfp/spo>

El Estado de Colorado publica sus convocatorias en “*ColoradoVSS (Vendor Self Service)*”

Hacer clic en “*Solicitations*”



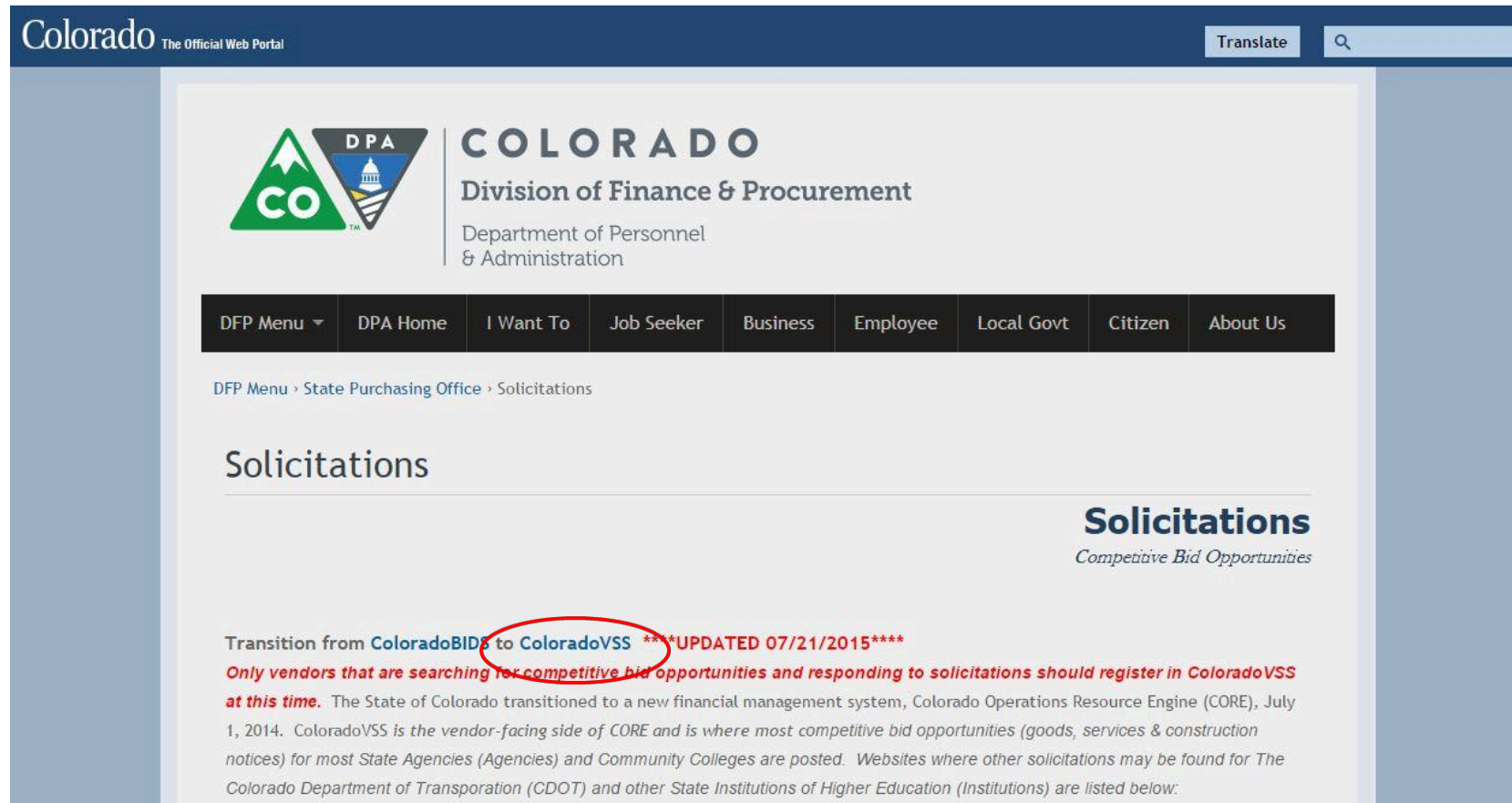
The screenshot shows the official web portal for the Colorado Division of Finance & Procurement. The header includes the Colorado logo and the text "Colorado The Official Web Portal". A navigation bar contains links for "DFP Menu", "DPA Home", "I Want To", "Job Seeker", "Business", "Employee", "Local Govt", "Citizen", and "About Us". Below the navigation bar, the breadcrumb trail reads "DFP Menu > State Purchasing & Contracts Office". The main content area features a "DFP Menu" dropdown with the following items: "Central Collection Services", "State Purchasing Office" (highlighted in yellow), "Supplier Information", "Commercial Card Program", "State Travel Program", "Price Agreements", "Solicitations" (circled in red), and "Procurement Resources". To the right of the menu, the "State Purchasing & Contracts Office" section is displayed, featuring the "PROCUREMENT Colorado" logo and the tagline "The Programs of the State Purchasing Office". Below this, there are sections for "ACCESS Colorado" (Supplier Resources, Training & Outreach, Annual Advance Colorado Procurement Expo) and "CCARD Colorado" (Procurement Card, OneCard, & Travel Card with Rebate).

15/10/2015

COLORADO: División de Finanzas y Contratación

Identificar nuevas oportunidades de contratación pública con el Estado de Colorado

Hacer clic en “ColoradoVSS”



The screenshot shows the Colorado Division of Finance & Procurement website. The header includes the Colorado logo and the text "Colorado The Official Web Portal". A navigation menu contains links for "DFP Menu", "DPA Home", "I Want To", "Job Seeker", "Business", "Employee", "Local Govt", "Citizen", and "About Us". The main content area is titled "Solicitations" and features a sub-header "Solicitations Competitive Bid Opportunities". A red circle highlights the text "ColoradoBID to ColoradoVSS" in a transition notice. The notice states: "Transition from ColoradoBID to ColoradoVSS ***UPDATED 07/21/2015*** Only vendors that are searching for competitive bid opportunities and responding to solicitations should register in ColoradoVSS at this time. The State of Colorado transitioned to a new financial management system, Colorado Operations Resource Engine (CORE), July 1, 2014. ColoradoVSS is the vendor-facing side of CORE and is where most competitive bid opportunities (goods, services & construction notices) for most State Agencies (Agencies) and Community Colleges are posted. Websites where other solicitations may be found for The Colorado Department of Transportation (CDOT) and other State Institutions of Higher Education (Institutions) are listed below:"

15/10/2015

COLORADO: División de Finanzas y Contratación

ColoradoVSS

Link directo: <https://codpa-vss.hostams.com/webapp/PRDVSS1X1/AltSelfService>

- El interesado se debe registrar para consultar las convocatorias de contratación. No hay costo de registro.

- Hacer clic en “Register”

¿Qué necesito para registrarme?

1. Número de identificación del empleador (EIN) y número de DUNS
2. Información de la empresa (ubicación, nombre legal, etc.)
3. Datos personales de la persona interesada en registrarse
4. Tipo de sociedad (S.A., etc.)
5. Códigos de producto NIGP

15/10/2015

ColoradoVSS
Vendor Self Service

The ColoradoVSS website allows vendors to manage vendor account information, review and respond to solicitations.

There is no cost to register. During the registration process, vendors are able to select NIGP commodity codes for goods and services. Vendors are notified via email of new solicitations pertaining to the commodity codes selected in their registration / account profile. We recommend a broad approach in selecting commodity codes and checking the website frequently so no opportunities are missed. For more information on how to do business with the State of Colorado please click on the ACCESSColorado link at the top of the page.

Detailed registration instructions can be found in the Vendor Registration Quick Start Guide.

For best utilization of this website, please ensure your popup blockers are disabled and that you are using Microsoft Internet Explorer, versions 8, 9, or 10 or Mozilla Firefox 10.

The ColoradoVSS Help Desk is available Monday through Friday 8:00 a.m. to 5:00 p.m. MT and can be reached by calling 303-866-6464 or emailing VSSHelp@state.co.us.

Announcements

12/10/2014
Please note that bidding opportunities with the Colorado Department of Transport (CDOT) will transition over to the CDOT Supplier Self-Service Portal, beginning December 15th, 2014. Additional information and registration details can be found on the CDOT Business Center Website(www.coloradodot.info/business)

06/27/2014
Please verify that all information is correct on your Vendor record.
[View All Announcements](#)

Forms

Click on a form below to either save it to your desktop or open it in Adobe.

- [ColoradoVSS Vendor Registration Quick Start Guide](#)
- [ColoradoVSS Memorandum of Agreement](#)
- [ColoradoVSS Business Type Definitions](#)

[Access forms](#)

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¿Cómo registrarse ante el IRS para obtener un Número de Identificación del Empleador (EIN)?

Las empresas ubicadas fuera de los EE.UU. pueden solicitar su EIN vía telefónica o a través de correo.

¿Qué se necesita?

- El formato **SS-4**, disponible en: <https://www.irs.gov/pub/irs-pdf/fss4.pdf>
- Instrucciones, disponibles en: <https://www.irs.gov/pub/irs-pdf/iss4.pdf>

Solicitud a través de línea de atención:

- Es el método más rápido para realizar una solicitud de EIN
- Llamar al +1 267 941 1099, tener el formato SS-4 correctamente diligenciado
- Un representante del IRS usará la información del SS-4 para crear su cuenta y asignarle un EIN
- Usted puede hacer uso del EIN inmediatamente

Solicitud a través de correo:

- Diligenciar el SS-4 con 4 o 5 semanas de antelación a la solicitud
- Enviarlo por correo a:

Internal Revenue Service
Attn: EIN Operation
Philadelphia, PA 19255-0525
United States of America

Form **SS-4** Application for Employer Identification Number OMB No. 1545-0003
(Rev. January 2010) (For use by employers, corporations, partnerships, trusts, estates, churches, government agencies, Indian tribal entities, certain individuals, and others.)
Department of the Treasury Internal Revenue Service ▶ See separate instructions for each line. ▶ Keep a copy for your records.

1 Legal name of entity (or individual) for whom the EIN is being requested	
2 Trade name of business (if different from name on line 1)	3 Executor, administrator, trustee, "care of" name
4a Mailing address (room, apt., suite no. and street, or P.O. box)	5a Street address (if different) (Do not enter a P.O. box.)
4b City, state, and ZIP code (if foreign, see instructions)	5b City, state, and ZIP code (if foreign, see instructions)
6 County and state where principal business is located	
7a Name of responsible party	7b SSN, ITIN, or EIN
8a Is this application for a limited liability company (LLC) (or a foreign equivalent)? <input type="checkbox"/> Yes <input type="checkbox"/> No	8b If 8a is "Yes," enter the number of LLC members ▶
8c If 8a is "Yes," was the LLC organized in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
9a Type of entity (check only one box). Caution: If 8a is "Yes," see the instructions for the correct box to check. <input type="checkbox"/> Sole proprietor (SSN) <input type="checkbox"/> Estate (SSN of decedent) <input type="checkbox"/> Partnership <input type="checkbox"/> Plan administrator (TIN) <input type="checkbox"/> Corporation (enter form number to be filed) ▶ <input type="checkbox"/> Trust (TIN of grantor) <input type="checkbox"/> Personal service corporation <input type="checkbox"/> National Guard <input type="checkbox"/> State/local government <input type="checkbox"/> Church or church-controlled organization <input type="checkbox"/> Farmers' cooperative <input type="checkbox"/> Federal government/military <input type="checkbox"/> Other nonprofit organization (specify) ▶ <input type="checkbox"/> REMIC <input type="checkbox"/> Indian tribal governments/enterprises <input type="checkbox"/> Other (specify) ▶ <input type="checkbox"/> Group Exemption Number (GEN) if any ▶	
9b If a corporation, name the state or foreign country (if applicable) where incorporated	State Foreign country
10 Reason for applying (check only one box) <input type="checkbox"/> Started new business (specify type) ▶ <input type="checkbox"/> Banking purpose (specify purpose) ▶ <input type="checkbox"/> Hired employees (Check the box and see line 13.) <input type="checkbox"/> Changed type of organization (specify new type) ▶ <input type="checkbox"/> Compliance with IRS withholding regulations <input type="checkbox"/> Purchased going business <input type="checkbox"/> Other (specify) ▶ <input type="checkbox"/> Created a trust (specify type) ▶ <input type="checkbox"/> Created a pension plan (specify type) ▶	
11 Date business started or acquired (month, day, year). See instructions.	12 Closing month of accounting year
13 Highest number of employees expected in the next 12 months (enter -0- if none). If no employees expected, skip line 14. Agricultural Household Other	14 If you expect your employment tax liability to be \$1,000 or less in a full calendar year and want to file Form 944 annually instead of Forms 941 quarterly, check here. (Your employment tax liability generally will be \$1,000 or less if you expect to pay \$4,000 or less in total wages.) If you do not check this box, you must file Form 941 for every quarter. <input type="checkbox"/>
15 First date wages or annuities were paid (month, day, year). Note: If applicant is a withholding agent, enter date income will first be paid to nonresident alien (month, day, year) ▶	
16 Check one box that best describes the principal activity of your business. <input type="checkbox"/> Construction <input type="checkbox"/> Rental & leasing <input type="checkbox"/> Transportation & warehousing <input type="checkbox"/> Health care & social assistance <input type="checkbox"/> Wholesale-agent/broker <input type="checkbox"/> Real estate <input type="checkbox"/> Manufacturing <input type="checkbox"/> Finance & insurance <input type="checkbox"/> Other (specify) <input type="checkbox"/> Accommodation & food service <input type="checkbox"/> Wholesale-other <input type="checkbox"/> Retail	
17 Indicate principal line of merchandise sold, specific construction work done, products produced, or services provided.	
18 Has the applicant entity shown on line 1 ever applied for and received an EIN? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes," write previous EIN here ▶	
Third Party Designee Complete this section only if you want to authorize the named individual to receive the entity's EIN and answer questions about the completion of this form. Designee's name Designee's telephone number (include area code) () Address and ZIP code Designee's fax number (include area code) () Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. Name and title (type or print clearly) ▶ Applicant's telephone number (include area code) () Applicant's fax number (include area code) ()	
Signature ▶	Date ▶

For Privacy Act and Paperwork Reduction Act Notice, see separate instructions. Cat. No. 16055N Form **SS-4** (Rev. 1-2010)

¿Cómo buscar el código de su producto? Códigos NIGP

El Estado de Texas cuenta con un aplicativo web muy completo que le puede ayudar a identificar los códigos NIGP de los productos con los que desea participar en las convocatorias de contratación de los distintos Estados.

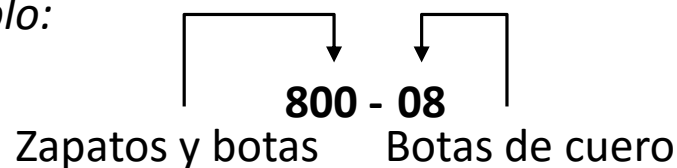
<http://window.texas.gov/procurement/tools/comm-book/>

- Puede buscar por clase de productos, por orden alfabético o por palabras claves.

Formato de códigos NIGP

- 5 dígitos
- Los tres primeros identifican la clase del producto
- Los dos últimos identifican el tipo de producto

Por ejemplo:



Glenn Hegar
Texas Comptroller of Public Accounts

Welcome to your official online window on state government services from the Texas Comptroller of Public Accounts.

Search all CPA sites **GO**

Help make our website better. Take our UPDATED user survey!

Quick Start for: Citizens Business Government

Home About Us Texas Taxes Education Finances & Economy State Purchasing Forms e-Services

I Want To...

- Register as a Texas vendor
- Learn more about HUB certification
- Search Solicitations on ESB
- Search for Vendors on CMBL
- Look up NIGP Class/Item codes

State Contracts

SB20 Information
State Agency Contract Management Procedures

Programs
Contract Development
Contract Management
Contract Review CAT-RAD
TPASS Technical Support
Centralized Master Bidders List (CMBL) Program
Historically Underutilized Business (HUB) Program
Training & Certification

NIGP Commodity Book

- [Commodity Book Downloadable File \(csv\)](#)
- [Commodity Code Listing by Class](#)
- [Search the Commodity Book Alpha Index](#)

Background

This Commodity Book has been prepared for the use of bidders, vendors, and state agency personnel.

Agencies use the class-item numbering and descriptions found in this book to properly code products or services on their requisitions and purchases, so informal and formal invitations for bid will reach vendors that have indicated they are capable of furnishing the required materials, equipment, supplies, and services.

Bidders are encouraged to become familiar with the format and contents of this book as they apply to the [Centralized Master Bidders List](#) search and vendor profiling. It is extremely important to both agencies and potential bidders that bidder class-item selections are correct. The State of Texas encourages agencies to make the most efficient use of tax dollars and this includes judicious use of printing and postage for bid invitations.

Note to Bidders: please do not select classes or items for which you **CANNOT** do business. The cost of unnecessary mailings is passed on to every taxpayer. Should you be unable to bid or provide goods/services upon award, this may result in your being deleted from the Centralized Master Bidders List (CMBL).

TPASS gratefully acknowledges the cooperation of the [National Institute of Governmental Purchasing, Inc.](#) in the development of this Commodity Book.

Code Support and Access

Vendors who need help identifying which class and item codes are applicable to your company should contact the CMBL Help Desk at e.cmb1@cpa.state.tx.us or 512-463-3459.

¿Cómo registrarse para obtener su número DUNS?

Para contratar con cualquier Estado, usted debe contar con **un número DUNS (Dun & Bradstreet)**; un código único de 9 dígitos para cada sede de su organización.

- ¡Obtener el DUNS es gratuito!

<http://www.fedgov.dnb.com>

¿Qué necesito para solicitar el DUNS?

- Razón social de la empresa y su ubicación (ciudad y dirección)
- Nombre(s) comercial(es) de la compañía (si aplica)
- Número de teléfono
- Nombre de la persona natural y su cargo dentro de la organización
- Número de empleados

The screenshot shows the D&B DUNS Numbers website interface. At the top, there is a yellow banner with the D&B logo and the tagline "Decide with Confidence". To the right of the banner, it says "D&B DUNS Numbers™ for US Government Contractors & Grantees". Below the banner, a grey box contains the text "Welcome to the Online DUNS Request Portal". On the left side, there is a dark blue sidebar with several menu items: "Begin D-U-N-S Search/ Request Process", "About the D&B D-U-N-S Number", "Frequently Asked Questions (FAQ)", "D&B, CCR, Grants Contacts", "D&B's Privacy and Data Policy", and "Accessibility". The main content area is white and contains the following text: "Welcome to the D&B D-U-N-S Request Service for US Federal Government Contractors and Grantees". Below this, it states: "Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business." It then says: "D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants." Finally, it includes a link: "Click here to request your D-U-N-S Number via the Web. If one does not exist for your business location, it can be created within 1 business day." At the bottom of the main content area, it says: "For technical difficulties, contact govtd@dnb.com".